



Council Office
Milford Village Hall
Portsmouth Road
Milford, Surrey, GU8 5DS

Locum Clerk: Louise Steele
Telephone: 01483 422044
E-mail: clerk@witley-pc.gov.uk
Website: www.witley-pc.gov.uk

AGENDA

**Councillors are summoned to attend the
FINANCE & GENERAL PURPOSES COMMITTEE
to be held at Burton Pavilion, Milford Heath Road
on Thursday 19th February 2026 at 8.00 pm**

Cllr Gale	Cllr Hewett	Cllr Lucas
Cllr Grist	Cllr Kinnes	Cllr Simmons
Cllr Groves	Cllr Latimer	Cllr Sollars

Distribution

Parish Councillors
Surrey County Councillors

Borough Councillors
Parish Notice Boards

Parish Council website

Members of the public who wish to state matters of concern with the Council are invited to do so at 7.50pm, prior to the meeting, which will start at the designated time of 8.00pm. Members of the public wishing to speak should contact the Clerk to obtain the password for access to the online meeting.

Louise Steele
Locum Parish Clerk

Date: 13th February 2026

To receive comments from members of the public on issues relating to the agenda.

1. To receive apologies

2. Disclosure of Interests

To receive from Members, in relation to any items included on the agenda for this meeting, declarations of interests which are required to be disclosed by the principles set out in Section 28 of the Localism Act 2011; and in accordance with the Witley & Milford Parish Council Code of Local Government Conduct.

3. Chair's Announcements

4. Matters Arising

Matters arising for information from the minutes of 2nd December 2025.

- Burton Pavilion planning application
- Burton Pavilion lease advice.

5. Approval of Minutes

To approve the minutes of the meeting held on 2nd December 2025.

6. Clerk's Report

Milford Cemetery
Burton Pavilion Drainage

7. F&GP Finances**Appendix 1**

To note the F&GP budget comparison report as of 31st January 2026.

8. Grant and Donation Requests**Appendix 2**

To consider an application for £1,000 as a contribution to Phase 2 of the Green Hub Wellbeing Garden development which has been received from the but The Green Hub Project for Teens.

Members to note the Council's current financial position below.

	Small Grants Scheme	Earmarked Reserve	Donations
2025-26 Budget	£1,000	£800	£1,000
Committed	£384 (Chichester Hall table trolley)	£0	£500 (Air Ambulance)
Available Funds	£618	£800	£500

9. CIL Finances & CIL Project Expenditure

Members to note the current position on CIL income and expenditure.

	Total	Project/Planning Application
A Available funds at start of 2025/26	£151,925.70	N/A
B CIL funds received to date 2025/26	£88,839.42 £10,972.91 £34,040.98 £2,412.57 £60.55 £32,531.97 £8,820.44	<i>Milford Lodge Cottage, Petworth Road, Milford Land rear of Eden House, Portsmouth Road, Milford Wheeler Street Nurseries, Witley Rose Garden, The Lawns, Milford 3 & 4 Manor Fields, Milford Wheeler Street Nurseries, Witley</i>
C CIL expenditure to date 2025/26	£0	<i>Burton Pavilion reimbursed the Parish Council as external funding was sourced from other sources</i>
D Committed expenditure (not yet drawn down)	£1,500.00 £1,500	<i>Haslemere Road Slow markings</i>
Remaining available CIL Funds (A+B) - (C+D)	£239,265.12	

10. CIL Application**Appendix 3**

To consider an application for £15,000 (to be followed by a application for £150,000) as a contribution to the Extension and Creation of New Village Hall Sports Changing Facilities which has been received from the Chichester Hall Witley.

11. CIL – Blagdon House Walkway**Appendix 4**

To consider whether to proceed with the raised walkway outside Blagdon House and, if so, to confirm that the project should be funded from CIL. Further to agree the specification and the selection of contractor.

12. St Johns Churchyard Wall**Appendix 5**

To consider an update to the repairs to St Johns churchyard wall in the light of new advice from the stone mason. £900 was previously agreed for repairs – a revised quote for £1,200 is provided.

13. Burton Pavilion Planning Application**Appendix 6**

Members to consider the additional space proposed for the Burton Pavilion and whether it will be sufficient for future requirements.

14. **Telephone box Gasden Lane** **Appendix 7**
To consider expenditure of £171.50 on improved shelving for the book exchange
15. **Photocopier Lease Renewal** **Appendix 8**
To consider renewal of the photocopier lease
16. **Budget Setting Process**
To consider future budget setting process
17. **Review of Financial Regulations** **Appendix 9**
To review Financial Regulations
18. **Councillors' and Representatives' attendance at meetings, seminars, consultations and minor report/matters for consideration at future meetings**
 - Photocopier lease renewal
 - Neighbourhood CIL Expenditure Vision
 - Investment Strategy review
19. **Confidential session pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.**
None.

DATE OF NEXT FINANCE & GENERAL PURPOSES COMMITTEE: Thursday 2nd April 2026

F&GP MEMBERS - all other Councillors for information