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#### AGENDA

**Councillors are summoned to attend the  
FINANCE & GENERAL PURPOSES COMMITTEE  
to be held at Burton Pavilion, Milford Heath Road  
on Thursday 4<sup>th</sup> June 2026 at 8.00 pm**

Cllr Gale	Cllr Hewett	Cllr Lucas
Cllr Groves	Cllr Kinnes	Cllr Simmons
	Cllr Latimer	Cllr Sollars

#### Distribution

Parish Councillors

Surrey County Councillors

Borough Councillors

Parish Notice Boards

Parish Council website

Members of the public who wish to state matters of concern with the Council are invited to do so at 7.50pm, prior to the meeting, which will start at the designated time of 8.00pm. Members of the public wishing to speak should contact the Clerk to obtain the password for access to the online meeting.

**Robert Applegarth**  
Parish Clerk

**Date: 29<sup>th</sup> May 2026**

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**To receive comments from members of the public on issues relating to the agenda.**

**1. To receive apologies**

**2. Disclosure of Interests**

To receive from Members, in relation to any items included on the agenda for this meeting, declarations of interests which are required to be disclosed by the principles set out in Section 28 of the Localism Act 2011; and in accordance with the Witley & Milford Parish Council Code of Local Government Conduct.

**3. Chair's Announcements**

**4. Matters Arising**

Matters arising for information from the minutes of 2<sup>nd</sup> April 2026.

**Minute F25/103** – Orchard CIL grant application for £22,000. Clerk, Cllrs Hewett and Simmons held 28<sup>th</sup> April 2026 meeting with Orchard Manager and Treasurer. Requested further detail on additionality and necessity for grant.

**Minute F25/104** Milford Heath Path (Blagdon House Walkway). D&K completed topographical survey. Site meeting with surveyor and Parish Tree Warden pending to consider soil structure, tree root structures and surfacing options to enable a recommendation from surveyor.

5. **Approval of Minutes**

To approve the minutes of the meeting held on 2<sup>nd</sup> April 2026.

6. **Clerk's Report**

7. **Treatment of Reserves**

Chair to introduce proposal to consider an update to Financial Regulations to include a paragraph on Parish reserves to ensure appropriate governance and allocation of reserve funds.

8. **F&GP Finances**

**Appendix 1**

To note the F&GP budget comparison report as of 29<sup>th</sup> May 2026.

9. **Grant and Donation Requests**

**Appendix 2**

**8.1** To consider an application for £500 as a contribution to the costs of a new oven for Milford Baptist Church to provide lunches to community members.

**8.2** To consider an application for £500 from Air Ambulance Charity Kent Surrey Sussex (KSS) towards Helicopter Emergency Medical Services (HEMS) coverage in the Parish area.

Members to note the Council's current financial position below.

	<b>Small Grants Scheme</b>	<b>Earmarked Reserve</b>	<b>Donations</b>
<b>2026-27 Budget</b>	£1,000	£800	£1,000
<b>Committed</b>	Pirrie Hall Defibrillator £500	£0	£0
<b>Available Funds</b>	£1,000	£800	£1,000

10. **CIL Finances & CIL Project Expenditure**

Members to note the current position on CIL income and expenditure.

		<b>Total</b>	<b>Project/Planning Application</b>
<b>A</b>	<b>Available funds at start of 2026/27</b>	£273,297.08*	
<b>B</b>	<b>CIL funds received to date 2026/27*</b>		
<b>C</b>	<b>CIL expenditure to date 2026/27</b>	£0	
<b>D</b>	<b>Committed expenditure (not yet drawn down)</b>	£1,500.00 £1,500	<i>Haslemere Road Slow markings</i>
	<b>Remaining available CIL Funds (A+B) - (C+D)</b>	<b>£271,797.08</b>	

\*NB Includes £32,532 receipted (3 & 4 MANOR FIELDS, MILFORD, GODALMING, GU8 5EQ) as at 19/01/2026 but not notified until 15/04/2026 and not reported at F&GP 2<sup>nd</sup> April 2026

11. **Councillors' and Representatives' attendance at meetings, seminars, consultations and minor report/matters for consideration at future meetings**

12. **Confidential session pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.**

None.

**DATE OF NEXT FINANCE & GENERAL PURPOSES COMMITTEE:** 6<sup>th</sup> August 2026

**F&GP MEMBERS - all other Councillors for information**